

This form must be completed by the “parent borrower” of the student, where “parent borrower” is defined by the Department of Education as the “student’s biological or adoptive mother or father or the student’s stepparent.”

***Department of Education Update:** Loans requested for first-time Direct Loan Borrowers, as of 7/1/2026, will fall under new federal guidelines:

(1) New annual borrowing limit of \$20,000 per student, and (2) a new aggregate borrowing limit of \$65,000 per student.

STEP 1: Student Information

Student’s Last Name

Student’s First Name

Student’s ID Number

STEP 2: Parent Borrower Information

Parent Borrower’s Legal Last Name

Parent Borrower’s Legal First Name

Relationship to Student

STEP 3: Parent Plus Loan Information

By completing this form, I would like to increase my disbursed or partially disbursed Parent PLUS loan:

Original Loan Amount (Gross):	\$ _____
+ Increased Amount Requested (Gross):	\$ _____
= NEW Loan Total (Gross):	\$ _____

By checking this box, I understand that the increased PLUS amount will be applied according to Department of Education guidelines: (1) Fall Only or Spring only loans will be applied to their applicable terms, (2) Fall-Spring Loan increase requests, requested *prior* to the end of Fall Semester, will be split evenly between Fall and Spring, (3) Fall-Spring loan increase requests, requested *after* the end of Fall Semester, will be applied according to semester balances.

By checking this box, I understand that an origination fee of 4.228% will be taken from the gross accepted loan amount by the loan servicer and the net amount (amount after fees) will be reflected on the student account statement.

By checking this box, I understand that Parent PLUS Loans are debts that must be repaid by the parent borrower even if the student does not complete his or her program of study.

STEP 4: Credit Balance Disclosure

If the Parent PLUS Loan creates a credit balance on the student’s account to who would the refund check be sent to (**please check one**):

Student Parent Borrower

If **PARENT**, provide Street Address _____ City _____ State _____ Zip _____

STEP 5: Parent Borrower Signature

By signing this document, I certify that I have read this form in its entirety and that the information on this form is accurate and complete. **(Forms must be signed and dated by hand. Typed or electronic signatures will not be accepted).**

Parent Borrower Signature: _____ Date: _____

